GrantRoo

EXAMPLE ONLY - fictional demo business. Not a real application.

Application pack: Small Business Security Grants (Secure Communities Partnership Program, Round 3)

Example Bakehouse (fictional demo) - prepared 2026-11-06 - criteria checked 2026-11-06 against the official guidelines

Program status: Open now

BUSINESS REVIEW REQUIRED - working draft, not a complete application.

Before you use this

- This is a draft for you to check, edit and submit yourself. Grantroo does not submit applications on your behalf and is not your tax agent.
- Anything marked TO ADD is information we don't have. Fill it in from your own records before you submit; never leave a placeholder in.
- Every fact in the draft comes from your Business Profile. Check each one is true: giving false or misleading information to a government agency is a serious offence.
- No one can promise an outcome. Assessors decide against the official guidelines.
- Applications must be submitted by a Responsible Person of the business, not by a third party such as an accountant, consultant or supplier (s3.1(c)). You submit this yourself.

Draft answers

Project title and clear project description

93 of 250 words - our draft length; Guidelines do not publish a word limit; SmartyGrants shows any field limit. 250 words is our draft target. - Source: Guidelines s3.2(a)-(d)

Example Bakehouse (fictional demo) operates in QLD with 7 employees. This application is for "Shopfront and rear-door security upgrade". Install a monitored alarm, two cameras covering the counter and rear door, and LED lighting over the rear loading area. A licensed installer supplies and installs the alarm, cameras and lighting over two days, outside trading hours, after the funding agreement is signed. The budget is itemised in the attached quotes (Example Security Co (fictional), Example Electrical (fictional)), totalling $9,300 in eligible costs excluding GST. Planned timing: After funding agreement to Within 3 months.

Clear and direct benefit to your business

52 of 250 words - our draft length; Guidelines do not publish a word limit. 250 words is our draft target. You do not need to provide evidence of crime impact (s3.1). - Source: Guidelines s3.2(f)

Staff arriving early have a lit, monitored entry, the counter and cash handling are recorded, and the rear door is alarmed after hours, reducing the chance and impact of break-ins. The rear loading door opens onto an unlit laneway and early-morning staff arrive before sunrise; the till area has no camera coverage.

Ability to fund your contribution

22 of 120 words - our draft length; Our draft target. - Source: Guidelines s3.2(e)

The budget is itemised in the attached quotes (Example Security Co (fictional), Example Electrical (fictional)), totalling $9,300 in eligible costs excluding GST.

Budget and co-contribution

Item	Supplier	Amount (ex GST)	Eligible
Monitored alarm system and installation	Example Security Co (fictional)	$4,200	Yes

Two IP cameras, recorder and installation	Example Security Co (fictional)	$3,600	Yes
LED floodlighting for rear laneway	Example Electrical (fictional)	$1,500	Yes
Annual monitoring after year one	Example Security Co (fictional)	$480	No
Eligible total		$9,300	
Ineligible total (you pay)		$480	
Grant request (calculated)		$4,650	
Your share	at least 50% co-contribution	$5,130	

Rule: Successful applicants must co-contribute at least 50% of the total eligible project cost (s2.4(c)).

Eligibility checklist

Requirement	Status	Why
19 employees or fewer (headcount)	Looks met	From your profile (employees).
Turnover in the last financial year (2025-26) of $10 million or less	Looks met	From your profile (turnover).
Active ABN and actively operating a business providing goods or services to customers	You confirm	Add your ABN to your profile.
Minimum trading history of 1 year	Looks met	From your profile (years trading).
Registered for GST (as per your ABR record)	Looks met	From your profile (GST registration).
Registered Queensland headquarters location (as per your ABR record)	Looks met	From your profile (state).
Not insolvent; owners/directors not undischarged bankrupts	You confirm	Confirm this yourself against the guidelines.
Not a subsidiary of a group of companies with 20 or more employees in total	You confirm	Confirm this yourself against the guidelines.
Not previously approved for and funded under the Secure Communities Partnership Program	You confirm	Confirm this yourself against the guidelines.
Project has not started and no binding financial commitment made before approval	You confirm	Confirm this yourself against the guidelines.

Evidence still needed

- Required: 100-point identification check form, witnessed by an Approved Witness (e.g. JP). Do not upload copies of ID.
- Required: Declaration completed in SmartyGrants (headcount, turnover, trading, GST, solvency, related-party suppliers, no duplicate funding)

Key dates

- Applications close: 2027-04-23 17:00 AEST (Unless funding is exhausted beforehand)

How to submit (you submit it yourself)

- 1. Read the official guidelines: https://www.publications.qld.gov.au/dataset/secure-communities-partnership-program-round-3/resource/7869e238-39d2-48d9-9b1e-987aa5edf0b2
- 2. Fill every TO ADD placeholder from your own records, then read each answer aloud and fix anything that isn't exactly true.
- 3. Gather the attachments in the evidence list below.
- 4. Submit it yourself: Register a SmartyGrants applicant account, then submit via the CDSB SmartyGrants portal. (https://cdsb.smartygrants.com.au/scpp3-small-business).
- 5. Keep a copy of what you submitted and the confirmation receipt.

Official page:

https://www.business.qld.gov.au/running-business/support-services/financial/grants/secure-communities/small-business - Guidelines: https://www.publications.qld.gov.au/dataset/secure-communities-partnership-program-round-3/resource/7869e238-39d2-48d9-9b1e-987aa5edf0b2 - Drafted by: template drafter (your profile only)